





2. Provide technical assistance to the Naga City Council for Youth Development (NCCYD) in the formulation of the Naga City Youth Development Plan;
3. Facilitate the election of the NCCYD representatives;
4. Serve as secretariat to the NCCYD and the City Youth Officials Executive Committee;
5. Conduct the mandatory and continuing training of SK officials and NCCYD members, in accordance with the programs jointly designed and implemented by the National Youth Commission and the DILG. The Youth Development Officer and/or his or her staff shall apply for accreditation from the Commission in order for them to conduct the mandatory and continuing training programs of SK officials and NCCYD members;
6. Provide technical, logistical and other support in the conduct of the mandatory and continuing training programs, and to such other programs of the NYC and DILG;
7. Coordinate with the NYC, with regard to the youth programs within their jurisdiction;
8. Maintain and update a directory and database of youth organizations and youth-serving organizations operating in Naga City;
9. Keep records of the NCCYD, City Youth Officials Program, and other documents pertaining to the youth sector; and
10. Perform such other functions as may be prescribed by law, ordinance, or as the City Mayor, the DILG or the Commission may require.

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**SECTION 3. COMPOSITION OF THE NAGA CITY YOUTH DEVELOPMENT OFFICE (NCYDO).** To carry out the functions of the NCYDO, the position of Youth Development Officer is hereby created with the rank of division chief. Upon recommendation of the Youth Development Officer, additional staffing requirements shall be provided and appointed by the City Mayor in whatever status deemed appropriate, and in accordance with civil service rules and regulations.

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**SECTION 4. QUALIFICATIONS OF THE YOUTH DEVELOPMENT OFFICER.** In addition to the requirements prescribed by the Civil Service Commission, the youth development officer shall:

1. Be preferably not more than thirty years of age at the time of her/his appointment;
2. Be of good moral character;
3. Must have acquired experience in youth development affairs or involvement in youth or youth-serving organizations for at least three (3) years; and
4. He or she shall be appointed by the concerned LCE, but in no case is he or she be within the fourth



(4th) civil degree of consanguinity or affinity of the appointing authority.

**SECTION 5. YOUTH DEVELOPMENT FUND.** Not less than 1% of the annual budget shall be appropriated exclusively for Youth Development purposes which shall be used for the implementation of the Naga City Youth Development Plan (NCYDP); the operation, activities and programs of the NCYDO, the SK Federation of Naga City and the Naga City Youth Development Council. The said fund may be mainstreamed among various offices of the City Government of Naga similarly conducting activities for Youth Development purposes as outlined under the NCYDP.

**SECTION 6. REPEALING CLAUSE.** All other ordinances, executive orders, administrative issuances, or parts thereof which are inconsistent with this ordinance are hereby repealed or modified accordingly.

**SECTION 7. SEPARABILITY CLAUSE.** Should any portion of this ordinance be declared unconstitutional or illegal by any court of competent jurisdiction, the portions not so declared shall remain in full force and effect.

**SECTION 8. EFFECTIVITY.** This ordinance shall take effect immediately upon its approval.

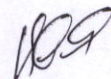
ENACTED: November 5, 2024

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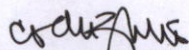
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**WE HEREBY CERTIFY** to the correctness of the foregoing ordinance.

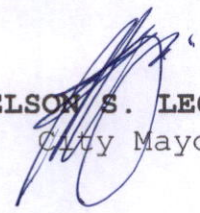


**GIL A. DE LA TORRE**  
Secretary to the  
Sangguniang Panlungsod



**CECILIA B. VELUZ-DE ASIS**  
City Vice Mayor  
& Presiding Officer

APPROVED:



**NELSON S. LEGACION**  
City Mayor

SW 11/08/24