

SECTION 2. - SCOPE AND COVERAGE - This ordinance shall apply to all persons, whether natural or juridical, who

- a. Non-lawyers who represent themselves to the public as a "notary Public" or as authorized to perform notarial acts within the territorial jurisdiction of Naga City; and
- b. Offer, advertise or provide "notarial services", in streets, sidewalks, parks, plazas, transport terminals, markets, and other public places.

SECTION 3. DEFINITIONS - For purposes of this ordinance, the following terms shall be defined as:

1. **Notary Public** - refers to a lawyer duly commissioned by the Executive Judge of the Regional Trial Court of Naga City to perform notarial acts;
2. **Notarial Services** - includes the preparation for notarization and/or the performance or purported performance of acknowledgements, jurats, oaths, and affirmations, signature witnessing, and other acts commonly represented as notarization;
3. **Public Places** - include streets, avenues, alleys, sidewalks, bridges, parks, plazas, waiting sheds, transport terminals, and similar places of public use;
4. **Signage/Advertisement** - includes tarpaulins, posters, streamers, boards, painted signs, leaflets, calling cards, price lists, "notary public" stamps/seals displayed for solicitation, and similar materials used to solicit clients;

SECTION 4. - LEGAL BASIS - Section 45 (a) (5) (v) and (vi) of the Local Government Code relevantly states that the Sangguniang Panlungsod shall regulate the use of streets, alleys, sidewalks, regulate the putting up of signs, signposts, awning posts on the streets; prohibit encroachments or obstacles thereon and authorize the removal of encroachments and illegal constructions in public places.

SECTION 5. - PROHIBITED ACTS - The following acts shall be prohibited:

- a. **Solicitation of Passersby to Avail of Notarial Services.** It shall be unlawful for any person to set-up, station, or conduct notarial services or purported notarial services in public places, including solicitation of passersby for notarization, especially where this results in obstruction, encroachment or nuisance;
- b. **Posting/Displaying Misleading Signage in Public Places.** It shall be unlawful to post, hang, mount, display any signage/advertisement in public places stating or implying availability of "notary public" services without lawful authority;

SECTION 6. - IMPLEMENTING OFFICE, PROCEDURE FOR ADMINISTRATIVE ABATEMENT, REMEDIES.

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- a. The Public Safety Office is hereby tasked as the primary implementing office and, pursuant to its mandate in the implementation of city ordinances, in coordination with the local police and/or barangay personnel shall:
 - i. Remove or impound any signage or advertisement in a public place that misrepresents notarial authority;
 - ii. Remove tables, chairs, makeshift booths, and similar set-ups used to offer purported notarial services that encroach upon or obstruct public places;
- b. During impoundment and confiscation, the apprehending officers shall take photographs/video documentation, prepare an inventory, and issue a citation ticket and property receipt to the person from whom the items were taken, if present.
- c. The impounded/confiscated items may be claimed within 7-days upon payment of the applicable fines provided under Section 7 of this ordinance and the execution of a written undertaking to cease the conduct of the prohibited acts.

SECTION 7. - PENALTIES. Without prejudice to the filing of criminal charges applicable under the Revised Penal Code, persons found in violations of the prohibited acts under Section 5 of this ordinance shall be imposed the following penalties:

- a. First Offense - One Thousand Pesos (P1,000.00) fine;
- b. Second Offense - Two Thousand Pesos (P2,000.00) fine, confiscation and impoundment of street paraphernalia;
- c. Third Offense - Three Thousand Pesos (P3,000.00) fine or Thirty (30) day imprisonment, or both at the discretion of the Court.

SECTION 8. - Separability Clause - if any provisions of this Ordinance is declared unconstitutional or invalid, the other provisions not affected thereby shall continue to be in full force and effect.

SECTION 9. - Repealing Clause - All ordinance, executive orders, and rules and regulations inconsistent with the provisions of this Ordinance are hereby repealed or modified accordingly.

SECTION 10. - Effectivity - This Ordinance shall take effect upon its approval and posting in conspicuous places within the City of Naga in accordance with law.

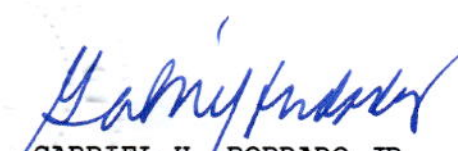
ENACTED: May 26, 2026.

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WE HEREBY CERTIFY to the correctness of the foregoing ordinance.


GABRIEL H. BORDADO JR.
City Vice Mayor &
Presiding Officer


LILIAN O. PASCUAL
Acting Secretary to the
Sangguniang Panlungsod

APPROVED:


MARIA LEONOR G. ROBREDO
City Mayor